

Old Dominion Chapter
Academy of Certified Hazardous Materials Managers (ACHMM)

Minutes

November 15, 2007

1. The Old Dominion Chapter conducted its fourth quarterly meeting of 2007 on November 15, 2007 at 7:00 PM at the Virginia Department of Transportation (VDOT) residency on Ironbound Rd in Williamsburg, Virginia.

2. The following individuals attended the meeting:

Mike Gordon
Tom Numbers
Andy Winch
Tony Banks
Pat Owens
Jim Douglas
Gene Kostinas
Donna Watkins

3. Mike Gordon officially opened the meeting at 7:10 PM, welcomed all in attendance and initiated introductions of those present.

4. Mike Gordon asked if anyone had any comments on the minutes from the previous chapter meeting. Tom Numbers asked if he could get copies of the minutes from the previous meetings in 2007 as well as the 2006 attendance log so that he could post them on the chapter web site. Mike Gordon called for a vote on acceptance of the minutes, and all attendees were in favor of accepting the minutes.

5. Mike Gordon announced that the annual ACHMM leadership conference would be held in May. He also stated that he found the Virginia State Corporation Commission paperwork and would take care of completing and submitting the paperwork. He said that he would get the annual report completed and sent in to the national office, and said that he would renew that the chapter's agreement with national concerning the Essentials of Hazardous Materials Management course.

6. Pat Owens gave the treasurer's report and said that the chapter has approximately \$4,600 in the treasury.

7. Tony Banks gave the government affair committee report. Tony asked Gene Kostinas if he could provide him with minutes from the chapter meeting held during the national conference. He informed the attendees that the chair of the government affairs committee

had changed and that the new chair wants to come up with ways to foster recognition of the CHMM credential. Tony reported that there has been an increase in the number of states that recognize the CHMM credential. He also said that he would check with a contact from the ASSE to see if he could get assistance in working with the Virginia legislature to enhance recognition of the CHMM credential in Virginia.

8. Mike Gordon discussed the Essentials of Hazardous Materials Management course (formerly the National Overview Course). He suggested that the chapter begin making plans to put on the course in the May 2008 time frame. Lindsay Tycer is supposed to be contacting Dr. Fox to see if Virginia Commonwealth University (VCU) will be teaching a National Overview Course this year. Mike said that someone needs to volunteer to head-up the course. There was also a question as to where the course should be held. Andy Winch will check with VDOT to see if they have a facility that could be used. The chapter also needs to decide what the target audience for the course will be, and where to advertise the course.

9. Mike Gordon stated that the board of directors recommended raising the chapter's annual dues from \$15.00 to \$25.00 effective April 1st. A vote was taken, and all attendees were in favor of the dues increase.

10. Nominations for board members for 2008 were taken. The proposed board members for 2008 are:

Donna Watkins
Pat Owens
Mike Gordon.

Donna Watkins was also nominated to serve as a committee chair. Chapter officers were also elected, officers for 2008 are:

President – Lindsay Tycer
Vice President – Tony Banks
Secretary – Gene Kostinas
Treasurer – Andy Winch

12. Other business

a. Mike Gordon said that he looked into the cost of teleconference / web conference calls, and that they could be done for about \$40.00 per month. He said that he would provide more details at the next BOD conference call.

b. The Chapter's annual report is due to National by January. Mike Gordon said he would take care of getting the report submitted.

c. The group discussed a trying to arrange a possible tour of the Soil-X plant on some Saturday this winter.

d. Mike Gordon said that there were some opportunities available to serve on national level committees with the ACHMM.

e. Tony Banks suggested that all members update their bios for the chapter web page.

13. The meeting was adjourned.

Lindsay Tycer, President, Old Dominion Chapter