

Old Dominion Chapter
Academy of Certified Hazardous Materials Managers (ACHMM)
Board Meeting Conference Call
Minutes

March 21, 2007

1. The Old Dominion Chapter Board Meeting conference call was held on March 21, 2007 from 7:00 PM to approximately 8:15 PM.

2. The following individuals attended the meeting(s):

Mike Gordon
Donna Watkins
Lindsay Tycer
Tony Banks
Gene Kostinas

3. Mike Gordon officially opened the meeting at 7:00 PM and welcomed all in attendance. The first order of business was discussion of the next quarterly chapter meeting. The next chapter meeting will be held in Richmond, VA at 7:00 PM at either at the Afton Chemical building or the ERM building. The chapter will provide a meal for attendees. Lindsay Tycer will finalize details concerning the meeting location and meal caterer. Gene Kostinas said that he had contacted the Fire Chief at the Defense Supply Center in Richmond (DSCR) to see if he could give a presentation for the next quarterly meeting. The Fire Department at DSCR handles the Department of Defense's national emergency response hot line.

4. Mike Gordon discussed the chapter's National Overview Course (NOC) tentatively scheduled for May in the Williamsburg Area. Mike questioned attendees whether anyone was aware of any interest in the course. Mike stated that time for planning and conducting a May NOC was running out, and that supporting both a May NOC and the NOC being taught at the National Conference in August might be too much of a burden on chapter personnel. There was a suggestion that the NOC in May be abandoned, and instead the chapter could put all of its efforts into supporting the National Conference NOC in August, and then provide another NOC in Spring of 2008. To assist in making a decision on the cancellation of the May NOC, Tony Banks said that he would find out whether or not Dr. Vance (Virginia Commonwealth University) was planning to put on a NOC this year. Mike Gordon also said that he would contact Andy Winch to make sure that cancelling the May NOC would not adversely impact any Virginia Department of Transportation (VDOT) personnel who may have been planning on attending the course.

5. Tony Banks provided the attendees with an update of plans concerning the National Conference. Tony said that there are still some areas where instructors are needed for the

NOC, including the sections on the Clean Air Act (CAA), Pollution Prevention, Sampling and Analysis, Management Systems, and National Environmental Protection Act (NEPA). Although the NOC is being given from 8/10 through 8/12, most of the open spots are later in the NOC and will probably fall over the weekend. Donna Watkins said that she might be able to help out with some of the courses. Mike Gordon said he might be able to help as well, and said that he would check with Tim Christensen to see if wanted to teach the NEPA section. Tony Banks said that there would be some financial compensation to chapters that provided assistance with the NOC but that a method of dividing the compensation has not been finalized yet. Tony also stated that other assistance was needed for the national conference, doing preliminary work before the conference, and working the registration area during the conference.

6. Mike Gordon asked if anyone had looked at the ACHMM website lately, and said that it had been changed. Mike also said that, for the near future, it might be difficult to get to him on his office phone due to work being done in his office spaces. He can be reached on his cell phone at (757) 676-3614.

7. Tony Banks asked Gene Kostinas if he had the latest distribution list and roster for the chapter, and Gene did not. Gene said that he would get up with Tim Christensen to try to obtain that information

8. The meeting was adjourned.

Michael Gordon, President, Old Dominion Chapter